

REGULAR TOWN BOARD MEETING

DATE: October 6, 2014
AT: Altona Town Hall

TIME: 7 P.M.
Altona, New York

Supervisor Ross called the meeting to order.

Pledge of Allegiance

Board Members Present:

Supervisor: Larry Ross
Council Members: Jeanne Bushey
Joey Snide
Herbert Therrian
Ronnie LaBarge

Minutes of the September 8, 2014 meeting were read and accepted.

Motion by: Jeanne

Seconded by: Joey

Vote: All ayes

The Town Clerk presented the Tentative Budget to the Board.

RESOLUTION #77 PUBLIC HEARING/PRELIMINARY BUDGET

Motion by: Herb

Seconded by: Ronnie

MOTION ADOPTED

A Public Hearing on the Preliminary Budget will be advertised in the Press Republican by the Clerk and held on the first Thursday after election, November 6, 2014 at 7 P.M. at the Altona Town Hall. The Regular Town Board meeting will immediately follow the Public Hearing.

Vote: All Ayes

RESOLUTION #78 LIFE FLIGHT

Motion by: Ronnie

Seconded by: Jeanne

MOTION ADOPTED

Authorization was given to the Supervisor to enter into a contract with the North Country LIFE FLIGHT for the purpose of proving emergency medical service for the critically ill and severely injured patients of the community. The service is provided by a NYS police helicopter based in Saranac Lake. The amount of \$100.00 is approved which represents the Town's share for the 2015 year.

Vote: All ayes

RESOLUTION # 79 ADOPT WORK PLACE POLICY

Motion by: Ronnie

Seconded by: Herb

MOTION ADOPTED

The Board has approved the adoption of a Work Place Policy to assure the safety and health of its employees. The adopted Policy is included in these minutes

Vote: All ayes

RESOLUTION # 80 MILEAGE FOR CODES OFFICER

Motion by: Jeanne

Seconded by: Joey

MOTION ADOPTED

The Board has agreed to pay Jess Dixon, Codes Officer, forty (40) cents per mile for work he does for the Town of Altona.

Vote: All ayes

RESOLUTION #81 TRANSFER/DA ACCOUNT/PART-TIME

Motion by: Joey

Seconded by: Ronnie

MOTION ADOPTED

A Transfer is needed from Contingent Account DA1990.4 of \$891.47 into the part-time Service DA5142.13 to cover the balance of cost for the highway part-time mowing and help with the paving.

Vote: All Ayes

RESOLUTION # 82 TRANSFER/DA ACCOUNT/MACHINERY

Motion by: Ronnie

Seconded by: Herb

MOTION ADOPTED

A transfer of \$28,112.10 from DA5130.4 Machinery Contractual into Machinery Equipment DA5130.2. This is needed to cover the cost of the paver.

Vote: All ayes

RESOLUTION # 83 SUPERVISOR'S REPORT

Motion by: Joey

Seconded by: Ronnie

MOTION ADOPTED

To accept the Supervisor's Report as presented.

Vote: All ayes

RESOLUTION #84 APPROVAL OF BILLS

Motion by: Ronnie

Seconded by: Herb

MOTION ADOPTED

General Fund: \$ 7,190.88

Highway Fund: 132,677.83

Street Light Dist.:#1 897.93

Street Light Dist.: #2 176.67

Trust & Agency: 10,055.81

Total: \$150999.12

Vote: All ayes

Motion to adjourn by: Joey
Seconded by: Ronnie
Vote: All ayes

Meeting adjourned at 7:50 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Carole Relation". The signature is written in black ink and is positioned above the printed name.

Carole Relation,
Town Clerk

ATTENTION ALL: Employees, Contractors and Visitors

Workplace Violence Policy Statement

The Town of Altona is committed to providing a safe work environment and to fostering the health and well-being of its employees. This commitment is jeopardized when and Town employee commits any act of violence in the workplace. Violence can include any behavior that threatens the safety of employees, co-workers, or any other individuals involved with the Town of Altona's business. Workplace violence can be, but is not limited to homicide, physical attacks, emotional abuse, harassment, sexual assaults, property damage, sabotage, or theft.

THEREFORE, THE TOWN OF ALTONA HAS ESTABLISHED THE FOLLOWING POLICY:

The Town of Altona will not tolerate (zero tolerance) or condone violence, including homicide, physical attacks, emotional abuse, verbal abuse, harassment, sexual assaults, property damage, sabotage, or theft by employees. It is the policy of the Town of Altona to maintain a workplace free of violence.

It is the policy of the Town of Altona that employees who engage in violence in the workplace will be subject to disciplinary action up to and including termination.

It is the policy of the Town of Altona to commit the resources necessary to achieve and maintain a violence free environment. The Town of Altona expects the full support of this policy by all employees and all persons doing business with the Town.

Any person who makes threats, exhibits threatening behavior, or engages in violent acts on Town property will be removed from the premises as quickly as safety permits and shall remain off Town premises pending the outcome of an investigation. The Town of Altona's response to incidents of violence may include suspension and/or termination of any business relationship, reassignment of job duties, suspension or termination of employment, and criminal prosecution of those involved.

All Town personnel are responsible for notifying the contact person designated below orally and in writing of any threats they have witnessed or received. Personnel should also report behavior they regard as threatening or violent if that behavior is job related or might be carried out on a town-controlled site. Attempted retaliation or retaliation against any individual reporting to the contact person is prohibited and will not be tolerated.

An employee who applies for or obtains protective or restraining order that lists company locations as protected areas must provide a copy of the petition and declarations used to seek the order and a copy of any temporary or permanent protective or restraining order that was granted. The Town of Altona has confidentiality procedures that recognize and respect the privacy of the reporting employee(s)

Designated Contact Person:

Larry Ross, Town Supervisor-518-236-7035
Town of Altona-P.O. Box 79, Altona, NY 12910