

REGULAR TOWN BOARD MEETING

DATE: October 5, 2015
AT: Altona Town Hall

TIME: 7 P.M.
Altona, New York

Supervisor Ross called the meeting to order.

Pledge of Allegiance

Board Members Present:

Supervisor:

Council Members

Larry Ross

Jeanne Bushey

Herbert Therrian

Joey Snide

Absent:

Ronnie LaBarge

Others Present:

Deputy Supervisor:

Attorney:

Highway Supt.:

Ellen Montgomery

Joseph Lavorando

Fred Therrian

Minutes of the September 14, 2015 Regular Town Board meeting were read and accepted.

Motion by: Joey

Seconded by: Jeanne

Vote: All Ayes

The Town Clerk presented the Tentative Budget to the Board.

RESOLUTION # 57 HEARING FOR PRELIMINARY BUDGET

Motion by: Jeanne

Seconded by: Joey

MOTION ADOPTED

A Public Hearing on the Preliminary Budget will be advertised in the Press Republican by the Clerk and held on the first Thursday after election, November 5, 2015 at 7 P.M. at the Altona Town Hall. The Regular Town Board meeting will immediately follow the Public Hearing.

Vote: All ayes

RESOLUTION #58 CONCESSION STAND BID AWARD

Motion by: Herb

Seconded by: Joey

MOTION ADOPTED

One bid was received and awarded jointly to Mark and Margaret Hansen and Bill DeRonda in the amount of one thousand (\$1,000.) dollars for the 2016 season.

Vote: All Ayes

RESOLUTION #59 INCREASE PARK RATE

Motion by: Joey

Seconded by: Herb

MOTION ADOPTED

The Board approved a rate increase of \$25.00 for seasonal campers at Feinberg Park.

Vote: All Ayes

RESOLUTION #60 WORK PLACE VIOLENCE POLICY STATEMENT

Motion by: Herb

Seconded by: Jeanne

MOTION ADOPTED

The Board has accepted the Work Place Policy Statement as presented. The Policy is included in these minutes.

Vote: All ayes

RESOLUTION #61 PURCHASE CODES PROGRAM

Motion by: Herb

Seconded by: Joey

The Supervisor is authorized to purchase a Building & Code Enforcement Software Program from Williamson Law Book Company for the Codes Officer, cost not to exceed \$4,250.

Vote: All ayes

RESOLUTION # 62 SALT SHED PROJECT AWARD

Motion by: Joey

Seconded by: Jeanne

MOTION ADOPTED

The bid award was given to Martin Bouchard Construction from Chazy, NY as the lowest bidder for \$218,000.

Vote: All ayes

RESOLUTION #63 TRUCK REPAIR

Motion by: Joey

Seconded by: Herb

MOTION ADOPTED

Quotes were received for the repair of the 2014 F250 Pick-up. The Supervisor is authorized to award the repair work to the lowest responsible bidder who can complete the work by October 31, 2015.

Vote: All ayes

RESOLUTION #64 SUPERVISOR'S REPORT

Motion by: Herb

Seconded by: Jeanne

MOTION ADOPTED

To accept the Supervisor's Report as presented.

Vote: All ayes

Monthly Reports were received from Judge Lambert and Judge Bilow.

RESOLUTION #65 APPROVAL OF BILLS

Motion by: Joey

Seconded by: Herb

MOTION ADOPTED

To pay the bills as presented:

General Fund: \$ 15,870.41

Highway Fund: 48,531.64

Trust & Agency: 7,347.95

Total: \$ 71,750.00

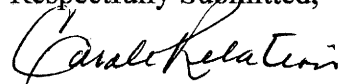
Vote: All ayes

Motion to adjourn by: Jeanne

Seconded by: Joey

Vote: All ayes

Respectfully Submitted,



Carole Relation

Town Clerk

ATTENTION ALL: Employees, Contractors and Visitors

Workplace Violence Policy Statement

The Town of Altona is committed to providing a safe work environment and to fostering the health and well-being of its employees. This commitment is jeopardized when and Town employee commits any act of violence in the workplace. Violence can include any behavior that threatens the safety of employees, co-workers, or any other individuals involved with the Town of Altona's business. Workplace violence can be, but is not limited to homicide, physical attacks, emotional abuse, harassment, sexual assaults, property damage, sabotage, or theft.

THEREFORE, THE TOWN OF ALTONA HAS ESTABLISHED THE FOLLOWING POLICY:

The Town of Altona will not tolerate (zero tolerance) or condone violence, including homicide, physical attacks, emotional abuse, verbal abuse, harassment, sexual assaults, property damage, sabotage, or theft by employees. It is the policy of the Town of Altona to maintain a workplace free of violence.

It is the policy of the Town of Altona that employees who engage in violence in the workplace will be subject to disciplinary action up to and including termination.

It is the policy of the Town of Altona to commit the resources necessary to achieve and maintain a violence free environment. The Town of Altona expects the full support of this policy by all employees and all persons doing business with the Town.

Any person who makes threats, exhibits threatening behavior, or engages in violent acts on Town property will be removed from the premises as quickly as safety permits and shall remain off Town premises pending the outcome of an investigation. The Town of Altona's response to incidents of violence may include suspension and/or termination of any business relationship, reassignment of job duties, suspension or termination of employment, and criminal prosecution of those involved.

All Town personnel are responsible for notifying the contact person designated below orally and in writing of any threats they have witnessed or received. Personnel should also report behavior they regard as threatening or violent if that behavior is job related or might be carried out on a town-controlled site. Attempted retaliation or retaliation against any individual reporting to the contact person is prohibited and will not be tolerated.

An employee who applies for or obtains protective or restraining order that lists company locations as protected areas must provide a copy of the petition and declarations used to seek the order and a copy of any temporary or permanent protective or restraining order that was granted. The Town of Altona has confidentiality procedures that recognize and respect the privacy of the reporting employee(s)

Designated Contact Person:

Larry Ross, Town Supervisor-518-236-7035
Town of Altona-P.O. Box 79, Altona, NY 12910